

Position Description

Position:	Organising (People Seeking Asylum)
Reports to:	Advocacy Manager - Campaigns and Organising
Employment Type:	38 hours per week (1.0 EFT)
Award Pay Level:	Level 5 under the Social, Community, Home Care and Disability Services Industry Award 2010
Location:	Based at 214-218 Nicholson St Footscray (ASRC offers Flexible Working Arrangements, including the ability to work remotely)

Organisational Context

The Asylum Seeker Resource Centre (ASRC) is a leading advocacy organisation for people seeking asylum. We are a values-driven organisation that strives to be part of a movement that helps people seeking asylum by providing direct services such as assistance with accommodation, food, casework, employment, education and legal services. We campaign and lobby with our sector to drive law reform and policy change.

Advocacy and Campaigns

ASRC works to build a powerful movement that leads effective social change for people seeking asylum. As part of a movement, the ASRC supports a collaborative approach to advocacy and campaigns that takes a whole-of-society approach to advocating for the rights of people seeking asylum. We seek to understand and implement best practice for networking, organising and campaigning. As part of our strategy, we seek to work collaboratively with partners to share knowledge, information and resources with a broad network of interested stakeholders. We shift attitudes on the issue of seeking asylum leading to a more welcoming, inclusive and just community.

ASRC Organising Program

The Organising program aims to promote and empower the voices and experiences of people with lived experience of seeking asylum. We do this by resourcing a community led movement with the tools to increase community awareness and shift attitudes on the right of people seeking asylum.

A close working relationship with the Campaigns team is essential to the success of our organising efforts.

General Responsibilities

- Focusing on key mobilisation strategies and attitude change.
- Implementing the 'RightTrack' strategy
- Promote and empower the voices and experiences of people with lived experience of seeking asylum.

Specific Duties

The Organiser will be responsible for the following duties:

- Lead the development, implementation and monitoring of annual plans to meaningfully engage people seeking asylum in the ASRC's campaigns and organising.
- Identify, support and coordinate opportunities for people with lived experience of seeking asylum to speak at events, in the media and through digital platforms.
- Coordinate the Community Advocacy and Power Program (CAPP), a training and networking program for people with lived experience of seeking asylum and who want to become leaders of the refugee community.
- Coordinate the Freedom Network - a group of people seeking asylum interested in advocacy - in Victoria and support other networks of people seeking asylum in NSW & QLD to engage in advocacy.
- Organise community events for advocacy on issues impacting people seeking asylum
- Represent the ASRC in public forums, media and external meetings as required.
- Coordinate with and support multi-cultural networks, organisations and other movements around advocacy impacting people seeking asylum.
- Recruit, train and manage a team of volunteers
- Travel interstate to organise advocacy events
- Other duties as required.

Selection Criteria

Essential:

- Lived experience of seeking asylum
- Experience working with people with lived experience, preferably in an organising and/or campaign or political context
- Knowledge of policy and issues affecting people seeking asylum in Australia, including barriers to political participation impacting people seeking asylum in Australia
- Experience in the development and delivery of capacity building activities, (e.g. facilitating workshops, materials and tools) to support advocacy
- Demonstrated cross-cultural relationship building and communication skills with the ability to engage a diverse range of stakeholder groups and networks
- Proven ability to work and learn independently, show initiative as well as work collaboratively within teams
- Project management, planning and reporting skills to set goals, priorities and deliver strong

- results
- Commitment to ASRC values

Desirable:

- Current driver's license
- Language other than English
- Experience managing and coordinating teams of volunteers