

Enablement grants Acquittal Report

Form Preview

Project Details

* indicates a required field

Contact Person's Name *

Title

First Name

Last Name

Person creating this report

Daytime Phone Number *

Email Address *

Project Title

**Did your organisation
auspice this project? ***

Yes

No

If yes, only the auspice organisation can submit this completion report

**Auspiced Organisation
name**

If applicable

**Total amount of funding
received? ***

Project Start Date

Project End Date

Activity Summary

* indicates a required field

**Please provide a
detailed summary of the
project, including details
on aims, objectives and
outcomes ***

Max 500 words

Please indicate the extent to which you agree or disagree with the following statement:

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“The project/activity fully met its objectives”

Activity met objectives *

- Strongly Agree
- Agree
- Neither Agree nor Disagree
- Disagree
- Strongly Disagree

Describe the planned activities that have taken place in this reporting period *

What have been the outcomes of the project? *

Key Learnings

* indicates a required field

Summarise the lessons learnt in implementing the Activity (include any cultural or gender issues). What would you do differently with the benefit of hindsight? Include any positive or negative examples that might serve to improve the effectiveness of any future similar activities.

Lessons Learned *

Must be no more than 500 words

What changes would you make to improve the success of the project or activity if you were to do it again? *

Max 500 words

Sustainability of Impacts

* indicates a required field

Do you consider the outcomes/outputs of the Activity to be

Max 500 words

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sustainable? Why or why not? *

Describe any follow-on activity/s you now see resulting from the completed Activity, and the funding source envisaged for this.

Max 500 words

Financials

* indicates a required field

Please provide a Statement of Financial Expenditure detailing how the grant was spent *

Attach a file:

If you have auspiced this project, please detail the type of in-kind support you provided and the total value

For example: 5 hours of project planning + 1 hour acquittal reporting @ \$30 per hour = \$180

Statement of Certification

* indicates a required field

I certify that:

- All details in this report are true and complete and that this is an accurate Final Activity Report for the project; and
- All associated parties participating in the project have agreed that this report is an accurate representation of the project.

I agree with the above statement of certification: *

Yes

No

Name: *

Title

First Name

Last Name

Position/Title: *

Date of certification: *

