

## FIND SERVICES AND EXPLORE YOUR OPTIONS

### Employment services

We encourage you to visit the following websites for employment support and opportunities.

#### Jobs Victoria Employment Services

<https://jobs.vic.gov.au/help-for-jobseekers/find-support-in-your-local-area>

#### JobActive

<https://jobsearch.gov.au/serviceproviders>

For people who hold a Temporary Protection Visa (TPV) or Safe Haven Enterprise Visa (SHEV) or permanent visa type

#### Skills and Jobs Centres

<https://www.education.vic.gov.au/about/programs/pathways/skillsandjobscentres/Pages/default.aspx>

#### ASRC Employment Program

Email to:  
[employment\\_footscray@asrc.org.au](mailto:employment_footscray@asrc.org.au)

#### Additional supports

##### Reconnect

<https://www.education.vic.gov.au/about/programs/Pages/reconnect-program.aspx>

#### Mentoring for Professionals

##### Deakin CREATE Career Clinic

Email [l.macaulay@deakin.edu.au](mailto:l.macaulay@deakin.edu.au)

#### University scholarships

<http://refugee-education.org/scholarships>

#### General resources

<https://www.refugeecouncil.org.au/services-vic/>

## ASYLUM SEEKER VOCATIONAL EDUCATION AND TRAINING (ASVET) PROGRAM

The ASVET Program refers eligible people seeking asylum to Skills First Victoria courses, which they can study at the subsidised concession rate.

These include VCE, Foundation Studies, and VET Certificate levels I to IV, Diplomas and Advanced Diplomas\*.

Eligibility is limited to people who hold a protection, humanitarian or refugee visa or have applied for a protection, humanitarian or refugee visa and have study rights, and work rights where applicable.

\*For more eligibility information go to:  
[www.asrc.org.au/vet](http://www.asrc.org.au/vet)



## CONTACT US

### ASRC ASVET Program

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ASRC gratefully acknowledges the Victorian State Government for funding the Asylum Seeker Vocational Education and Training (ASVET) Program.

## TIPS FOR STUDY SUCCESS



# Asylum Seeker Vocational Education and Training Program (ASVET Program)

## Information for Future Students

- + How to enrol in your course
- + Tips for study
- + Planning for employment



Education and Training





## STUDY TIPS FOR SUCCESS FROM PAST STUDENTS

# Congratulations

You have researched and chosen your course. You are now ready to enrol.

### How to enrol in your course:

- ✦ Go to the Registered Training Organisation you have chosen.
- ✦ Ask what fees you may have to pay before enrolling - it is possible that not all costs will be covered by the Skills First subsidy.
- ✦ Take a Language Literacy and Numeracy test with the RTO.
- ✦ Check for course closing (census) dates and flexible study options - it's better to know what study options are available in case life changes.

- ✦ As you will be managing your own study, your teachers may not check if you understand the work. Your teachers will be happy for you to approach them, so it will be important for you to ask lots of questions. There are no bad questions. If you need help with your study, let your teacher know as soon as possible so they can help you.
- ✦ Many courses will run 2-4 days each week, but you should also plan several hours of homework to be done at home each week. Make sure you allow extra time in your schedule to make time for your homework.
- ✦ Look for academic support services available on campus. You could even consider making your own study group.
- ✦ If you are studying online, time management, computer access and keeping in touch with your teacher will be important.
- ✦ If you are struggling with your study, or have a personal issue that means you can't go to class, tell your teacher or RTO's administration team as soon as possible so they can help you. If you don't feel comfortable doing this, you can ask the ASRC Education Program to help you.

## PLANNING FOR THE FUTURE: EMPLOYMENT + EDUCATION

Getting a certificate or diploma is one part of **becoming job-ready**. Gaining work experience and developing 'soft skills' will also help set you up for success.

You can read more about them here: <https://www.thebalancecareers.com/what-are-soft-skills-2060852>

You can gain work experience and soft skills by:

- ✦ **Volunteering** in an organisation or role that relates to your field of study. You can add this work experience to your resume and ask your supervisor to be a reference
- ✦ **Study part time** so you can volunteer or work
- ✦ Go to **industry networking events** and find a mentor
- ✦ **Talk to your teachers** - they will have insight into your chosen industry
- ✦ Join an **employment network** (see the 'Find services' section overleaf).

### University pathways

If you want to apply for a University Scholarship in the future:

- ✦ You may have to take (and pay for) an academic **English test like IELTS or PTE**
- ✦ Universities often look for **academic references** so talk to your teachers
- ✦ Universities may look for **community involvement** not just study history.